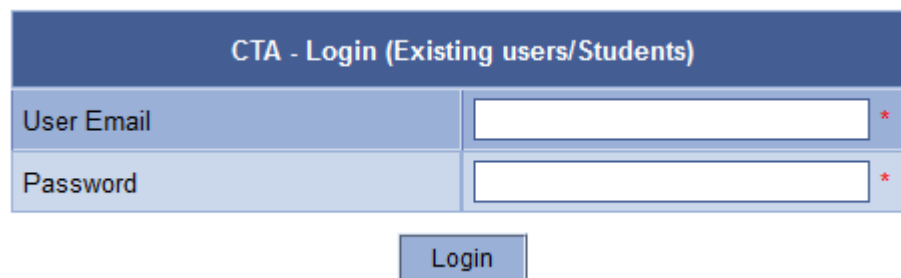


Lilburn Tamil School On-line Registration Instruction

LTS Returning Student Registration Instruction

Instructions to register your child in CTA website:

1. Go to <https://www.catamilacademy.org/cta/login.aspx>
2. Login with your credential



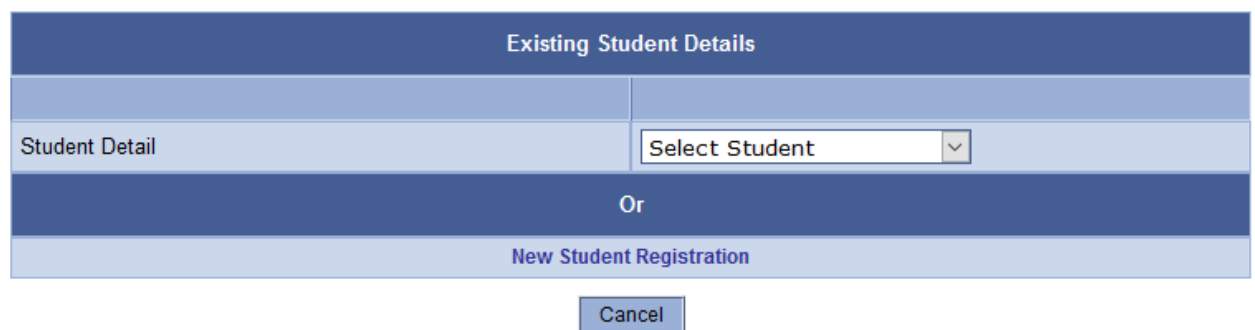
The screenshot shows a login form titled "CTA - Login (Existing users/Students)". It contains two input fields: "User Email" and "Password", each with a red asterisk indicating a required field. Below the fields is a "Login" button.

3. Go to Parent Access → Child Registration

DO NOT Select "New Student Registration"

If you have more than one child, you need to register for each child separately.

Select your child name in **<Select Student>** from Existing Student Details. Once you do this, most of the information will be pulled-up automatically.



The screenshot shows a form titled "Existing Student Details". It has a "Student Detail" label and a dropdown menu labeled "Select Student". Below this is a dark blue bar with the word "Or" in white. Underneath is a light blue bar with the text "New Student Registration" in blue. At the bottom is a "Cancel" button.

Fill in/Update the required details. Choose the **School Site** as "GATS - Lilburn Tamil School".

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School Site	Select School <input type="text"/>
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For "TVU Grade ", DO NOT select anything.

TVU Grade	Select Grade <input type="text"/>
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Note: Not Tamil School (State, Type, City & School Name).

For Public School State → USA - GA - Georgia

For **Public School Type** → Choose accordingly.

For **Public School City** → Choose accordingly, if not listed then Choose "Other"

For **others (city)** → Type in your child public school city.

For **Public School Name** → Choose the Public School that your child Attends

For **Others (school)** → Enter your child's school name (not Tamil School name). Those who **DO NOT** see their Public School City and Name, Select "Others" and enter the City and Name in Others (City) and Others (School).

Public School Details			
Public School State	USA - GA - Georgia <input type="text"/>	Public School Type	Select School Type <input type="text"/>
Public School City	Select City <input type="text"/>	Others (City)	<input type="text"/>
Public School Name	Select School <input type="text"/>	Others (School)	<input type="text"/>

4. Verify all information (contact information in particular), and Click "Submit".

5. In "Volunteer Help" page, fill in appropriately and click "Submit".

6. In "Rules & Regulation" page

Scroll down to the end

Enter "parent/guardian" full **name as in the registration** main page.

7. In "Payment Details" page, select "pay in-person" and Choose "Submit" button.

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8. Congratulations, you have completed your registration process. You will receive an e-mail about on-line registration

Print this document and bring it to Open House.

9. If you want register another child. Please select "Yes" otherwise close your browser.