

Lilburn Tamil School On-line Registration Instruction

New Parents Adding a New Student

1. Go to CTA website (www.catamilacademy.org) and click "Click here to Register for Returning Or New Students" Link.

[Click here to REGISTER for Returning or New Students](#)

CTA - Login (Existing users/Students)	
User Email	<input type="text"/> *
Password	<input type="password"/> *
<input type="button" value="Login"/>	

* fields are mandatory

[Student Registration](#)

[Forgot Password](#)

2. Select "No" as "Did any of your children attend CTA in the previous year(s)" and Choose Continue Button.

Student Registration	
Did any of your children attend CTA in the previous year(s)	<input type="radio"/> Yes <input checked="" type="radio"/> No

* fields are mandatory

3. Select "No" as "Do you have a Log on to CTA" and Choose Continue Button.


Student Registration	
Did any of your children attend CTA in the previous year(s)	<input type="radio"/> Yes <input checked="" type="radio"/> No
Do you have a Log on to CTA	<input type="radio"/> Yes <input checked="" type="radio"/> No

* fields are mandatory

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4. Enter all the requested information. There are some optional fields, but you must at least fill in all the mandatory fields, marked with an * and Choose Continue Button.

Student Registration Form	
Student's First Name	<input type="text"/>
Student's Last Name	<input type="text"/>
Date of Birth	<input type="text"/>
Father Name	<input type="text"/>
Mother Name	<input type="text"/>

 Student's First Name is Required !

**Note: We will use this information to verify that there is no duplicate entry in our system.
We reserve the right to verify the date of birth by requesting to produce official and original documents.**

* fields are mandatory

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Only the schools that have open enrollment are listed in the schools list here. For complete schools list, please check [Schools](#).

New Registration Form			
<input checked="" type="checkbox"/> New Parent			
If you do not see a school in the schools list, it is possible that school is not open for registration at this time			
Family Details			
Student's First Name	<input type="text" value="kum"/> *	Student's Last Name	<input type="text" value="jay"/> *
School Site	<input type="text" value="Select School"/> *	Gender	<input type="text" value="Select Gender"/> *
Date of Birth	<input type="text"/> *	Birth Place	<input type="text"/> *
Father Name	<input type="text" value="kum"/> *	Mother Name	<input type="text" value="jay"/> *
Parent Email ID	<input type="text"/> *	Confirm Parent Email ID	<input type="text"/> *
Password	<input type="text"/> *	Confirm Password	<input type="text"/> *
Street	<input type="text"/> *	City	<input type="text"/> *
Country & State	<input type="text" value="USA - CA - California"/> *	Zip/Postal Code	<input type="text"/> *
Home Phone Number	<input type="text"/> *	Mobile Number 1	<input type="text"/>
Mobile Number 2	<input type="text"/>	User Name	<input type="text"/> *
Registration date	7/18/2017	Grade	<input type="text" value="Select Grade"/> * ?
Doctor Details			
Doctor Name	<input type="text"/> *	Doctor Phone Number	<input type="text"/> *
Dentist Name	<input type="text"/>	Dentist Phone Number	<input type="text"/>
Emergency Details			
EC1 Name	<input type="text"/> *	EC2 Name	<input type="text"/>
EC1 Relation	<input type="text"/>	EC2 Relation	<input type="text"/>
EC1 Street	<input type="text"/>	EC2 Street	<input type="text"/>
EC1 City	<input type="text"/>	EC2 City	<input type="text"/>
EC1 Country & State	<input type="text" value="USA - CA - California"/> *	EC2 Country & State	<input type="text" value="USA - CA - California"/> *

Enter all the requested information. There are some optional fields, but you must at least fill in all the mandatory fields, marked with an *

Choose the **School Site** as "GATS - Lilburn Tamil School".

School Site	<input type="text" value="Select School"/> *
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For "TVU Grade ", DO NOT select anything.

TVU Grade	<input type="text" value="Select Grade"/>
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Note: Not Tamil School (State, Type, City & School Name).

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For Public School State → USA - GA - Georgia

For **Public School Type** → Choose accordingly.

For **Public School City** → Choose accordingly, if not listed then Choose "Other"

For **others (city)** → Type in your child public school city.

For **Public School Name** → Choose the Public School that your child Attends

For **Others (school)** → Enter your child's school name (not Tamil School name). Those who **DO NOT** see their Public School City and Name, Select "Others" and enter the City and Name in Others (City) and Others (School).

Public School Details			
Public School State	USA - GA - Georgia *	Public School Type	Select School Type *
Public School City	Select City *	Others (City)	
Public School Name	Select School *	Others (School)	

5. Verify all information (contact information in particular), and Click "Submit".

6. In "Volunteer Help" page, fill in appropriately and click "Submit".

7. In "Rules & Regulation" page

Scroll down to the end

Enter "parent/guardian" full **name as in the registration** main page.

8. In "Payment Details" page, select "pay in-person" and Choose "Submit" button.

9. Congratulations, you have completed your registration process. You will receive an e-mail about on-line registration

Print this document and bring it to Open House.

10. If you want register another child. Please select "Yes" otherwise close your browser.